

DINERS (VP)



The Banff Centre  
inspiring creativity

Expense Claims Forms

Date: January 7, 2015

VE-0394

NAME Gillian Danby  
President

Position VP CFO

Itinerary and Purpose of Travel : Subscription - The Economist

Rcpt no.	Date	Expense Type	GL Acct	Fund	Cost Centre	Activity Type	Description	NET Amount	GST Amount	Total Amount
1	12/16/2014	Subscription	3471	2100	890050	800	Subscription (The Economist)	\$ 37.80		\$ 37.80
2				2100	890050	800				\$ -
3				2100	890050	800				\$ -
4				2100	890050	800				\$ -
5				2100	890050	800				\$ -
6				2100	890050	800				\$ -
7				2100	890050	800				\$ -
8				2100	890050	800				\$ -
9				2100	890050	800				\$ -
10				2100	890050	800				\$ -
11				2100	890050	800				\$ -
12				2100	890050	800				\$ -
13				2100	890050	800				\$ -
14				2100	890050	800				\$ -
15				2100	890050	800				\$ -
16				2100	890050	800				\$ -
17				2100	890050	800				\$ -
18				2100	890050	800				\$ -
19				2100	890050	800				\$ -
20				2100	890050	800				\$ -
<b>Total Expenses : A</b>								<b>\$ 37.80</b>	<b>\$ -</b>	<b>37.80</b>

ENTERED JAN 26 2015

Summary by Expense Type

GL	Fund	Expense Type	Cost Centre	Activity Type	NET Amount	GST	Total Amount
3101	2100	Travel			-	-	-
3102	2100	Travel-BOG			-	-	-
3105	2100	Accommodation			-	-	-
3106	2100	Meals			-	-	-
3610	2100	Hosting			-	-	-
3611	2100	Hosting-Alcohol			-	-	-
3107	2100	Incidentals			-	-	-
3040	2100	Subscription			37.80		37.80
<b>Total</b>					<b>37.80</b>	<b>-</b>	<b>37.80</b>

Travel Advance (positive)	B 6132-2100	\$		-
	A-B	\$		37.80

Return to Requestor	
Department	Executive Offices
Cost Centre Code	
Prepared By	



Date

Date

Date



**Diners Club : Statement**

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<b>Account Name :</b>	GILLIAN DANBY THE BANFF CENTRE	<b>Currency :</b>	CAD
<b>Card Number :</b>	[REDACTED]	<b>Previous Balance :</b>	\$ 2,903.22
<b>Statement Date :</b>	28-Dec-2014	<b>Payments :</b>	\$-2,903.22
<b>Payment Due Date :</b>	24-Jan-2015	<b>New Transactions :</b>	\$ 37.80
		<b>Balance Due :</b>	\$ 37.80
		<b>Past Due Balance :</b>	\$ 0.00

Date	Description	Transaction Amount	Reference Number
	TRANSACTIONS FOR GILLIAN DANBY ACCOUNT NUMBER: [REDACTED]		
17-Dec-2014	THE ECONOMIST,INTERNET,GBR,GBR	\$ 37.80	050001948741
19-Dec-2014	PAYMENT RECEIVED -- THANK, YOU	\$ -2,903.22	7047088
	TOTAL PURCHASE CREDIT [REDACTED]	\$ -2,903.22	
	TOTAL PURCHASE DEBIT [REDACTED]	\$ 37.80	



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Yours sincerely


Margarita Turner  
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